



**David S. Wagner, D.C.**  
Clinic Director

## **Office Policies**

- All payments are due at the time of your visit.
- **24 hours notice is required to cancel a doctor's visit or massage appointment.** If 24 hours notice is not given or if you do not arrive for the scheduled appointment, a \$10 personal fee will be charged for doctor's visits and a \$20 personal fee will be charged per scheduled half hour massage. This fee is your responsibility and cannot be billed to an insurance carrier.
- There is a \$15 service charge on all returned checks and insufficient funds transactions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date